

Sample Individual Nomination

The following is the text from a winning individual nomination. Names have been replaced or removed. It is available to you as an example of what the IT Awards Committee is looking for in terms of a nomination. Please do not copy this text for your nomination.

When I first arrived in my role as Assistant Director of University Services at UNC-Chapel Hill 2 and 1/2 years ago, I was hired in part because of my customer service skills and my helping orientation. Having worked in University Services before as a counselor, I believed I had little to learn in regards to serving others. However, in the time I have spent with John Smith, I have witnessed an entirely different level of customer service.

I enjoy working with John so much because I am constantly overwhelmed by his ability to put the needs of others before his own. I have yet to meet another staff member in the Division of _____ who places a greater emphasis on the developmental needs of students.

John is innately patient, kind, and willing to teach others who struggle with technology. I have overheard many of his conversations with students and staff, and he is never condescending or demeaning in his explanations of technical applications. This quality cannot be underestimated in an IT employee, as so many people in the workforce fear technology and hesitate to learn new skills in this area.

John has also grown as a leader in the time that I have been in the office. He is now undertaking the monumental task of designing a comprehensive database of employers to develop an online registration process for _____ events, as well as a structured way to manage information within our office. This has been a difficult task, as John has had to work with staff members within our office and across campus to meet the needs of all. However, I think that he has risen to the occasion beautifully. He is an effective leader during planning meetings, collecting all of the requirements from eventual users of the system, as well as working closely with the database developer on design issues. He is effective in keeping all team members up to date on changes, etc., which is critical in the IT field.

For these reasons, among many others, I gladly submit this nomination for John Smith for the 2001 IT Award.